

Browns Valley School Parent Involvement Plan 2016-2017

Browns Valley School is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

PART I. DISTRICT EXPECTATIONS

Browns Valley School agrees to implement the following requirements:

- Browns Valley School will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Browns Valley School will work to ensure that the required school-level parent involvement plan meets the Title I requirements, and includes, as a component, a school-parent compact.
- Browns Valley School will incorporate this district-wide parent involvement plan into its district plan.
- In carrying out the Title I parent involvement requirements, to the extent practicable, the *Browns Valley School* will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the Browns Valley School plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to Minnesota Department of Education.

- Browns Valley School will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in Minnesota (i.e., Minnesota Parent Center, Bloomington, MN).

PART II. DISTRICT/SCHOOL PARENT INVOLVEMENT PLAN REQUIRED COMPONENTS

1. *Browns Valley School* will take the following actions to involve parents in the joint development of its parent involvement plan:

A minimum of 4 members of the School Wide Committee will be parents of children attending our district. The School Wide Committee is responsible for developing and implementing the Parent Involvement Plan.

2. *Browns Valley School* will involve parents in the process of district and school plan, review and improvement by:

The School Report Card will be distributed at conferences in the fall, attached to our school wide newsletter and published in our local newspaper with the SAR report. Should our school be identified as needs improvement, a letter will be sent to parents in our district by the Superintendent. Browns Valley School is a school wide district, and will communicate with parents at fall conferences. The staff will review student data, and administration will conduct staff meetings, and allow time for discussion about strategies for parental involvement which will be communicated to parents at conferences.

3. Involve parents, in an organized, ongoing, and timely way, in the planning, review and improvement of programs under this part, including planning, review and improvement of the school parental involvement plan;

Parent surveys will be conducted at the fall and spring conferences and open house to gather input from parents about how to better meet the needs of their children. Parents are included in decision making by being on the Curriculum Review Committee, Title VII Native American Parent Committee, and School Wide Committee which will meet quarterly to insure input from a diverse group of parents.

4. Browns Valley School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care or home visits, as such services relate to parental involvement;

All parents will be invited to attend meetings to be held during our 4 open houses to review programs and policies. Childcare will be provided at no cost to the parents.

5. *Browns Valley School* will provide the following necessary coordination, technical assistance and other support to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance:

All school equipment and facilities are accessible to Title I staff for implementation of Parent Involvement planning and implementation.

6. *Browns Valley School* will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, through the activities specifically described below:

Parent training will be held in September and will include an introduction to School wide Title I, and the state website and assessment data. Two-way communication will be encouraged. Parents in attendance will help plan the agenda for the next meeting. Meeting dates will be predetermined, corresponding with our open house activities and included in our yearlong calendar, the monthly calendar which is sent home as well as published in our local newspaper, and on our monthly bulletin. Meetings will also be posted on our school website. This will insure that parents are informed well in advance so that they can plan to attend.

7. If the school wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Results of the surveys given at conferences will be compiled by the Title I coordinator, reported to the school wide committee, and administration will report to the local school board.

- A. *Browns Valley School* will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph –

Minnesota state's academic content standards will be available for review during the fall open house, a workshop will be offered for parents, and staff will be available to

answer any questions parents may have. Private conferences between parents and staff will be held fall and spring to review the student's academic achievement of state's standards. Information is also available in our Parent/Student Handbook, and World's Best Workforce Report that is published on our district website. Testing results are reviewed with parents both fall and spring including MCA II's, NWEA, FASTbridge and Special Education Assessments if applicable, and are used in the development and review of Pupil Education Plans. Staff will be available at all OPEN HOUSEs to communicate with parents and families.

B. *Browns Valley School* will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

C. *Browns Valley School* will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

A training will be held to teach parents how to use the following programs at home to support academic achievement: Accelerated Reading, Accelerated Math, Study Island, and the school district's website. Parents will be invited to attend after school tutoring sessions involving their child.

D. *Browns Valley School* will, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Home/School visits are conducted by preschool, kindergarten, and 1st grade to help insure a good start with involving parents and helping them feel comfortable as partners in their child's education. All staff is encouraged to attend community and school events as a way to improve parent communication and build ties with families. Continuing and ongoing sessions on poverty and cultural awareness are held during staff meetings. Staff is encouraged to attend workshops that will increase cultural awareness and share ideas with each other on how to reach parents and keep them involved.

E. *Browns Valley School* will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that

encourage and support parents in more fully participating in the education of their children, by:

Our ECFE program hosts 6 family nights, and 24 regular sessions, per year to help involve parents in activities to promote family fun and education. Browns Valley ECFE offers a lending library, and distributes free books to families at each session. Home/School visits are conducted by preschool, kindergarten, and 1st grade staff to help insure a good start involving parents and helping them feel comfortable as partners in their child's education. All staff is encouraged to attend community and school events as a way to improve parent communication and build ties with families. Continuing and ongoing sessions on poverty and cultural awareness are held during staff meetings. Staff is encouraged to attend workshops that will increase cultural awareness and share ideas with each other on how to reach parents and keep them involved. Our preschool program is an all-day-every-day program. Staff members contact parents and keep them informed by the use of phone calls, newsletters, email, and personal notes.

- F. *Browns Valley School* will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Daily announcements and newsletters are available on our school website as well as a paper copy available to all parents of the district.

8. *Browns Valley School* will coordinate and integrate parental involvement strategies under Title I with parental involvement strategies under the following other programs: [Insert programs, such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and state-operated preschool programs], by:

Our preschool program is an all-day-every-day program. Staff members contact parents and keep them informed by the use of phone calls, newsletters, email, and personal notes. Transportation is provided through our school bus service.

9. *Browns Valley School* will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings

of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement plan.

Parents will complete an evaluation survey at conferences prepared and gathered by the district staff.

10. *Browns Valley School* will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved,

A meeting/open house will be held in Browns Valley School on August 22, 2016, from 5:00-6:30 for all parents of the district .

11, *Browns Valley School* will involve parents in the decisions regarding how funds reserved for parental involvement activities:

Parental input will be gathered from the surveys.

12. If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

A report on survey results will be given at the Schoolwide planning meeting, to the administration, and distributed to the local school board.

PART III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parental involvement plan, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

The Parent/Student Handbook contains the compact and is distributed and reviewed with students each fall. The handbook, containing the compact, is sent home for parent review and signatures will be collected at fall open house. Browns Valley Schools have fall and spring parent teacher conferences, as well as any other time upon request of parent, student or teacher.

Phone calls, emails, personal contacts, and written notes are used to keep parents informed on their child's progress and any special educational support needed. Parents are encouraged to visit classrooms. Midterm reports and quarterly report cards are distributed through the mail and email upon request. Students have agendas to keep track of daily assignments and for parent/teacher communication if necessary.

PART IV. DISCRETIONARY DISTRICT/SCHOOL PARENTAL INVOLVEMENT PLAN COMPONENTS

Browns Valley School Parent Involvement Plan may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's' academic achievement, such as the following discretionary activities:

Parents are referred to county Family Services, dental clinics, local food shelf and other community services if needed. Students have the option of being excused from school for religion classes. After School Programming is available, as well as after school tutoring which is at no cost to families of the district.

PART V. ACCESSIBILITY

In carrying out the parental involvement requirements of this part *Browns Valley School*, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand

At this time we have no identified ESL students, but if we would acquire one we would do everything possible to insure good communication.

PART VI. ADOPTION

Browns Valley School Parent Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On 8/22/2016 the *Browns Valley School* Parent Involvement Plan will be in effect for the 2016-2017 school year.

The Browns Valley School will make available on school website, or paper copy if requested, this plan to all parents of participating Title I children on or before 10/1/2016.

(Signature of Title I Authorized Representative)

(Date)

These parents were involved with the development of *the Browns Valley School* Parent Involvement Plan:

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Denise Pikarski
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