

3/2020 Adopted

11/2020 Revised

Browns Valley School E Learning Policy

The Browns Valley School District recognizes and values the significance of providing education without disruption to the traditional school day. However, during the school year, classroom instruction may be interrupted due to inclement weather. Throughout the year, Browns Valley School District would like to offer students consistency to their learning environment.

The Browns Valley School District has created and approved E-Learning Days. An E-Learning Day is a digital on-line instructional format replacing classroom instruction in the event that school is canceled for inclement weather. Students can access assignments, curriculum, resources, and communicate with teachers during the normal school day. Assignments may be submitted through technology applications utilized by the district or handed in upon return. This method of instruction will allow learning to occur without deferring to cancellation/make up days. The main objective is to provide consistency in receiving instruction. The Browns Valley School District's goal is to limit interruptions in a student's learning.

Browns Valley School District's plan for E-Learning will be implemented with the following procedures:

1. E-Learning Days will not be utilized more than 5 times in a school year.
2. Parents and students will be notified of an E-Learning Day by the Superintendent/Designee via the District's Instant Alert Automated Phone System and Browns Valley Schools website page announcements. All E-Learning materials and instructions will be posted by 9:00 AM. If school is cancelled after a 2 hour late start, teachers will post assignments by 10:00 a.m. Teachers will provide an outline of activities and work to be completed on the E-Learning Day.
3. If students have questions during the E-Learning Day, teachers will be available between 9 a.m. and 3:30 p.m. via email and telephone. Any students that begin assignments after 3 p.m. may have difficulty reaching their teachers within the same day. Teachers' email addresses are available on the district's website www.brownsvalley.k12.mn.us.
4. Students with special needs may face unique challenges while performing academic tasks independently. Provisions have been made for their needs. Please contact your child's teacher(s) for more specific information. Individual supports, services, and accommodations for students with an Individual Education Program (IEP), Individual

Learning Plan (ILP), or a Section 504 Plan are reviewed, discussed, and agreed upon at the student's case meeting, a Section 504 meeting, or general education plan meeting.

5. Assignments are due 2 school days after returning from the E-Learning Day(s) (approximately 72 hours). Because of the extended due date, those that do not have access to the necessary technology to complete assignments or need additional help can make alternative arrangements with the teacher when returning to school. Upon returning to school, students without Internet connection have the opportunity to complete work over the following 2 days allowing for students to make arrangements to use the public libraries or after-school Homework Help where students will be able to access tablets and computers.

6. Students must provide evidence of completed work before the due date to be considered "present" or in attendance for the school day. Failure to complete the assignment on time may result in the student being marked absent for that day. Accountability for students will rely on assessment of work. Teachers will assess the student's work and determine if the student has met the instructional goals for the day. The actual amount of time online is less important than the work produced and/or created by the student to demonstrate learning and mastery of learning targets.